

**RIGHT TO SERVICE****PUNJAB RIGHT TO SERVICE ACT 2011****HOME DEPARTMENT, PUNJAB****FORM FOR SEEKING SERVICE**Service asked for **TENANT /SERVANT VERIFICATION (Resident of other District / State)**

1.	Date of Application											
2.	Name of the Applicant											
3.	Father's/Husband's Name											
4.	Address	H.No.				St. No.				Vill./Mohalla		
		Teh.					Police Station					
		Distt.					State					
4a.	Contact Details	Mobile				Email ID if any						
5	Tenant/Servant /Stranger Details Tick mark (✓) option	Religion		Caste/Sub Caste				Qualification				
		Height		Age & Sex				Identification Mark				
		Complexion	Fair	Dark	Wheatish	Marital Status		Married		Unmarried		
		Staying	Alone	With Family		Residing	Self	With Parents		With Relatives		
		ID Proof	Voter Card / Bank Passbook / Ration Card No.									
		Occupation					Description					
		Mobile No.					Vill. Contact No.					
		Residing in Punjab Since								Last Visit to Native Place		Month
6.	Native Address	H.No.				St. No.				Vill./Mohalla		
		Teh.					Police Station					
		Distt.					State					
7.	Name & Address of Landlord	Name								Alias		
		Father's/Husband's Name										
		H.No.				St. No.				Vill./Mohalla		
		Teh.					Police Station					
		Distt.					State					
8.	Documents to be attached	3 Recent Passport size photograh										
		Proof of Permanent address										
		Description of family i.e. Father, Mother, Spouse, Brother & Sister										
		Proof of identity & Residence proof of landlord										
9.	Signature of Applicant											

For Official Use only

1	Acknowledgment Receipt No.		2.	Date	
3.	Date by which service to be provided		4.	Name of Designated Officer	
5.	Designation		6.	Location	
7.	Sign. of D.O./Receiving Officer		8.	Fees / Facilitation Charges	

(ACKNOWLEDGEMENT SLIP)

1.	Acknowledgement Receipt No.		2.	Date	
3.	Date by which service to be provided		4.	Fees/Facilitation Charges, if any	
5.	Service asked for	Tenant/ Servant verification (Resident of Other District/State)			
6.	Documents attached	a.	3 Recent Passport size photograph		
		b.	Proof of Permanent Address		
		c.	Description of family i.e. Father, Mother, Spouse, Brother & Sister		
		d.	Proof of identity & Residence proof of landlord		
7 (a)	<i>Name of Designated officer</i>		(b)	<i>Designation</i>	
(c)	<i>Location</i>		(d)	<i>Signature of Designated officer</i>	

It is your right to seek service within stipulated time limit.